

**BOARD OF HUMAN SERVICES
MEETING MINUTES**

**February 17, 2016
10:00 a.m.
Atlanta, Georgia**

MEMBERS PRESENT

Robertiena Fletcher, Chair
Frank Auman, Vice Chair
Monica Walters, Secretary
Judy Brownell
Scott Johnson
Jack Williams

MEMBERS ABSENT

Lisa Alexander
Randall Smith

Also present, Commissioner Robyn A. Crittenden.

Chair Robertiena Fletcher called the Board of Human Services' meeting to order at 2:57 p.m. on February 17, 2016.

APPROVAL OF MINUTES

A motion was presented by Judy Brownell and seconded by Frank Auman that the minutes of the December 9, 2015, Board meeting be approved. There being no further discussion, the motion unanimously passed.

ACTION ITEMS

1. The Chair asked the Board for a motion to approve the recommended amendments to the By-Laws of the Board of Human Services. The motion was presented by Judy Brownell and seconded by Monica Walters. There being no further discussion, the vote was taken, and the motion unanimously passed.
2. The Chair asked for discussion of the 2016 schedule of meetings of the Board of Human Services. The Chair set the 2016 meetings to occur quarterly as follows:
 - February 17, 2016
 - May 18, 2016
 - August 24, 2016
 - November 16, 2016

3. The Chair announced the elected nominating committee for the election year. The nominating committee shall be comprised of the following members:

- Scott Johnson
- Randall P. Smith
- Jack F. Williams

The nominating committee shall present a slate of officers at the next scheduled meeting of the Board of Human Services.

COMMISSIONER'S REPORT

Dr. James Bulot, Director of the Division of Aging Services, will be leaving the Department to continue his work with Georgia's aging community in the private sector. Abby Cox will be joining DHS in April as Director of the Division of Aging Services. During the interim period, Deputy Commissioner Renorta Heard will provide leadership with assistance from Jean O'Callaghan and J. Blake Lanier.

DHS will be welcoming new team members in strategic initiatives. Ann Burris, Assistant Deputy Commissioner, will be providing expertise in strategic workforce planning and human resources. Ann comes to us from the Department of Community Health where she served as Director of Human Resources. Ramon Maldonado will join us as the Director of Strategic Planning and Initiatives. Ramon previously served in the Division of Family and Children Services. He will spearhead the development and implementation of strategic initiatives for DHS and ensure the initiatives are aligned with the Governor's Strategic Plan. Additionally, Kristyn Cherry joins the agency as a DHS Fellow in the Commissioner's Office. Kristyn recently graduated from the University of Kentucky with a bachelor's in Integrated Strategic Communications.

The agency will engage the firm of North Highland to assist us in looking at some potential areas for practice improvement. The firm recently completed a review of the Budget area and will soon be reviewing Human Resources and Coordinated Transportation Services.

Board members were reminded to complete the Ethic's Disclosure forms for the State. If assistance is needed, Tonya Curry, General Counsel, should be contacted.

DHS offered a dementia training to all agency staff as a webinar. The training is available on the Learning Management System (LMS) for make-up sessions. The training will be instrumental in helping staff recognize early signs of dementia. A glimpse of what is available was provided prior to today's Board meeting with an excellent presentation from Melanie McNeil and Ashley Willcott.

Special acknowledgments were extended to Bobby Cagle, Gerlda Hines, Demetrius Taylor, Cliff O'Connor, Ashley Fielding, and Jackie Tate for their hard work during this legislative session. The group worked tirelessly throughout the session.

Additionally, exciting things are happening in regards to DHS' social media and Facebook page. Recently, we shared pictures of Robin Frazier and Amanda James who received the Servant's Heart Award from the First Lady & the Children's Cabinet. The two were also able to take a personal tour of the Governor's Mansion and a have a picture with the Governor.

Tangler Gray, Director of the Division of Child Support Services, and Venkat Krishan, Director of the Office of Information Technology, will be presenting the Child Support App. at the next Children's Cabinet meeting.

Congratulations also go to Bobby Cagle, Director of the Division of Family and Children's Services. Bobby was recently recognized by Youth Spark for his work in child welfare reform.

Hot off the press: A new Quick Reference Card will be available with information providing access to the agency.

Lastly, Frank Billard and his team have been working on a new building in Gwinnett and are in the process of scheduling the ground-breaking. Once a date is available it will be shared. The building will house both the Division of Family and Children Services and the Division of Child Support Services.

This concluded the Commissioner's report.

There being no further business, the meeting was adjourned at 3:20 p.m.

THE NEXT MEETING

The next meeting of the Board of Human Services is scheduled for Wednesday, May 18, 2016, at the Macon Training Center at 6055 Lakeside Commons Drive Suite 200, Macon, GA 31210.

Respectfully submitted,

Monica Walters, Secretary

APPROVED:

Robertiena Fletcher, Chair