

**BOARD OF HUMAN SERVICES
MEETING MINUTES**

**August 22, 2018
11:00 a.m.
Atlanta, Georgia**

MEMBERS PRESENT

Robertiena Fletcher, Chair
Monica Walters, Secretary
Jack Williams
Randall Smith
Judy Brownell
David Barbee

MEMBERS ABSENT

Frank Auman, Vice Chair
Scott Johnson
Lisa Alexander

Also present, Commissioner Robyn A. Crittenden.

Chair Robertiena Fletcher called the Board of Human Services' meeting to order at 2:09 p.m. on August 22, 2018.

APPROVAL OF MINUTES

A motion was presented by David Barbee and seconded by Randall Smith that the minutes of the May 16, 2018 board meeting be approved. There being no further discussion, the motion unanimously passed.

ACTION ITEMS

1. A motion was presented by Randall Smith and seconded by David Barbee that the proposed amended budget recommendations for Fiscal Year 2019 and the proposed general budget for Fiscal Year 2020 as presented to the Board of Human Services on August 22, 2018, be approved. There being no further discussion, the motion unanimously passed.
2. A motion was presented by Judy Brownell and seconded by Randall Smith that proposed amendments to the Rules of the Georgia Department of Human Services related to Recovery and Administration of Child Support, as presented to the public by notice dated June 1, 2018, be approved by the Board of Human Services,

certified by the Commissioner, and filed with the Secretary of State as provided by law. There being no further discussion, the motion unanimously passed.

3. A motion was presented by Jack Williams and seconded by David Barbee that proposed Chapter Rule 290-1-9 of the Rules of the Georgia Department of Human Services related to Administration, as presented to the Board on August 22, 2018, be approved for initial release for public comment for the period of August 23, 2018, through September 21, 2018;

That a public hearing be held on September 12, 2018, in the Board Room on the 29th floor of 2 Peachtree Street, NW, Atlanta, Georgia;

And, based upon any oral or written comments received, that the Board will consider the proposed rule chapter for final adoption at a Special Meeting on September 25, 2018. There being no further discussion, the motion unanimously passed.

COMMISSIONER'S REPORT

Commissioner Crittenden began the Commissioner's Report with the introduction of Shannon Hinds, who will serve as Special Assistant to the Commissioner.

The Commissioner provided an exciting review of the second senior leadership meeting of the year. She reported that on July 2, 2018, DHS met at the Atlanta Metropolitan College with the theme, "*DHS Gets Fit.*" Senior leadership took a deeper look at the agency's fitness including: team dysfunction, work-life balance and overall health fitness. The warm-up for the meeting was led by Warren St. James, a Thai Chi instructor, who taught stretching techniques as well how to incorporate the movements into an everyday routine. Following the warm-up, Governor Deal spoke to the team about his time as Governor and celebrated both the achievements made throughout the State and those being made by DHS in the communities served. Next, Erika Atkins, Director of Enterprise Development, provided a presentation that focused on how teams can effectively work through issues to create better communication and increased productivity. During the meeting, the Commissioner introduced the team to Sharecare and shared her drive to have a healthier agency. Sharecare provided workshops and demonstrations during the senior leadership meeting that educated employees on how to work on individual fitness and health along with information about SHBP and the Sharecare app.

The Commissioner announced that the Older Adults Cabinet continues to meet, and collaborations are in progress. At the July 2018 full cabinet meeting, three initiatives were chosen to focus on in the upcoming year: Transportation, Unlicensed Personal Care Homes, and Mental Health.

The Commissioner noted that the Georgia Alzheimer's and Related Dementia (GARD) multidisciplinary work groups continue to meet and make progress towards helping those in need.

The Commissioner proudly relayed that Youth Empowerment Series (YES) kicked off another session last week in early August 2018. She reported that number of participants has grown from 51 participants in its 2016 inaugural year to 134 participants in 2018. Meetings are held in different regions every month including the June graduation. The previous graduation was outstanding as students debuted their action plans for the audience. The annual report will be available for viewing in the upcoming months.

The Commissioner thanked Chief of Staff and Chief Financial Officer Gerlda Hines and Chief Deputy Financial Officer Demetrius R. Taylor for their work on the Amended Fiscal Year 2019 Budget and 2020 General Budget. Due to their efforts, the department is in full budgetary compliance with no deficits.

The Commissioner announced the retirements of two members of the DHS team: Vivian Egan and Reed Kimbrough. Vivian Egan, Division of Family & Children Services General Counsel and Department of Human Services Deputy of General Counsel, has served the State of Georgia for 40 years. Reed Kimbrough, Division of Child Support Services Deputy Director of Operations, will retire in September 2018 after spending the last five years with DHS. The Commissioner thanked them for their service to the Department and wished them well on their future journeys.

The Commissioner concluded the report with thanks to everyone for their work and continued efforts at the Department of Human Services.

CLOSING COMMENTS

Chair Fletcher echoed the Commissioner's sentiments and thanked all DHS employees for the great work that is being done throughout the agency. The Board and the Commissioner shared the platform in recognizing several staff members for their exemplary service and contributions to building stronger families for a stronger Georgia. Honored staff members represent many different divisions and offices and have been key players in several DHS projects over the past year. The honorees were asked to attend the board meeting not knowing they would receive recognition and an award. Each honoree received a glass award of recognition and was photographed with the Commissioner and the Board. The recognized staff members are as follows:

- Rebecca Brown
- Meaghan Munoz-Dickson
- Kevin McGee
- Willie Mae Holt
- Bryan Hay

- John Strickland
- Katika Hambrick
- Yolanda Virden
- Anne McGowan
- Tahni Segars
- LaJoyce Trotter
- Zohnna Waters
- Brad Pasto
- Simone Williams
- Victoria Helmly
- Kelly Thompson
- Lucius McDowell

Both the Commissioner and the Chair concluded by thanking everyone for their service and attendance at the meeting.

There being no further business, the meeting was adjourned at 2:43 p.m.

THE NEXT MEETING

The next meeting of the Board of Human Services is scheduled for Wednesday, November 14, 2018 at The University of Georgia Center for Continuing Education & Hotel in Athens, GA.

Respectfully submitted,

Monica Walters, Secretary

APPROVED:

Robertiena Fletcher, Chair