

**BOARD OF HUMAN SERVICES
MEETING MINUTES**

**November 13, 2013
1:00 p.m.
Warm Springs, Georgia**

MEMBERS PRESENT

Tiena Fletcher, Chair
Monica Walters, Secretary
Lisa Alexander
Frank Auman
Randy Smith
Jack Williams

MEMBERS ABSENT

Judy Brownell
Scott Johnson

Chair Tiena Fletcher called the Department of Human Services' (DHS) Board meeting to order at 1:00 p.m. on November 13, 2013.

APPROVAL OF MINUTES

A motion was made and seconded that the minutes of the July 17, 2013, August 28, 2013 and September 18, 2013 be approved. There being no further discussion, the motion passed.

The Board voted unanimously to amend the 2014 Board Meeting schedule as follows: change the November 19, 2014 date to November 12, 2014. This was to allow for the Thanksgiving Holiday week.

COMMISSIONER'S REPORT

Commissioner Keith Horton asked Jim Bricker, Director of Facilities and Support Services to give a brief overview of the Resolution being presented to the Board for approval.

Mr. Bricker stated the Resolution of the Department of Human Services with Respect to Approval of Real Property Acquisitions from Houston County, Georgia seeks the Board's approval for DHS to take over the responsibility of the Martin Luther King, Jr. Service Center in Warner Robins, Georgia. The building houses Houston County DFCS/Child Support Services offices. The Resolution allows the transfer of the property to the State of Georgia for ten dollars.

After review by the Governor and State Properties Commission the Resolution will be presented to the Legislature for approval, after which the property will become property of the State of Georgia assigned to the Department of Human Services.

Ms. Fletcher read the Resolution and asked that it be made a part of the official minutes as follows:

RESOLUTION
OF THE DEPARTMENT OF HUMAN SERVICES WITH RESPECT TO APPROVAL OF REAL
PROPERTY ACQUISITIONS FROM HOUSTON COUNTY, GEORGIA

WHEREAS, the Department of Human Services is the legally constituted body charged with providing aging services, child support services, and family and children services;

WHEREAS, Sections 49-2-1 to 49-2-11 along with Section 50-16-38 of the Official Code of Georgia empower the Department of Human Services to act as a custodian of real property acquired in the name of the State and to expend funds related to such property;

WHEREAS, Houston County, Georgia owns the approximately 3.012-acre tract of land located in Houston County, Georgia, as recorded in Houston County Superior Court, Deed Book 1252, Page 518;

WHEREAS, it is anticipated that a title search will confirm that Houston County, Georgia owns another approximately 1.818-acre tract of land located adjacent to the aforementioned approximately 3.012-acre tract of land located in Houston County, Georgia;

WHEREAS, the approximately 4,830 acres of land is recorded in the parcel notated as “DEFACS 4.83 acres” in Land Lot 155 of the 10th Land District located in Houston County, Georgia, as recorded in Houston County Superior Court, Plat Book 53, Page 140;

WHEREAS, the Houston County Commission, the governing authority of Houston County, Georgia desires to donate approximately 4.830 acres of land in Houston County, Georgia, to the State of Georgia, for the consideration of TEN and No/100 Dollars (\$10.00); and

WHEREAS, the Department of Human Services desires to act as the custodian of the said property to utilize the building known as the MLK Human Services Center as office space for the business operations of the Division of Child Support Services and the Department of Family and Children Services;

BE IT RESOLVED THAT:

1. The Board of Human Services does hereby approve the acquisition of approximately 4.830 acres of the land located at 92 Cohen Walker Drive, Warner Robins, Houston County, Georgia, from Houston County Georgia, for the consideration of TEN and No/100 Dollars (\$10.00) and to act as the custodian of the said property known as the MLK Human Services Center, subject to the approval of the State Properties Commission; and

2. The staff of the Department of Human Services’ Office of Facilities and Support Services shall prepare the appropriate requests to the State Properties Commission seeking its approval of, and assistance with, the acquisition of said land in accordance with applicable laws, policies, and procedures.

I, Robertiena Fletcher, Chair of the Board of Human Services to the Georgia Department of Human Services, do hereby certify that the above items were presented to and approved by the Board of Human Services at its November 13, 2013 meeting.

This 13th day of November, 2013

Robertiena Fletcher
Chair of the Board of Human Services

Witnessed by:

Monica Walters
Secretary of the Board of Human Services

A motion was made by Mr. Frank Auman and seconded by Mr. Jack Williams that the Resolution be approved. The motion passed.

Commissioner Horton informed the Board that the Office of Child Support will hold its conference tomorrow and Friday and if interested in attending, details will be provided.

Also a Kenny A G2 meeting is held once monthly and the Board will be notified of those meetings also.

Thus concluded the Commissioner's report.

CHAIRPERSON'S REPORT

Ms. Fletcher thanked DHS staff for the work they continue to do in all programs and wished all a Happy Thanksgiving and Christmas Holiday season...and a special thanks to the staff at the Roosevelt Warm Springs Institute for hosting this meeting at their facility.

The meeting adjourned at 2:15 p.m.

THE NEXT MEETING

The next meeting of the Board of Human Services is scheduled for Wednesday, January 15, 2014 at 2 Peachtree Street, Atlanta, Georgia.

Monica Walters, Secretary

APPROVED:

Tiena Fletcher, Chairperson