

Notice to all PeopleSoft Users:

In an effort to enhance security around the State of Georgia's Peoplesoft applications (HR and FN) the Georgia Technology Authority (GTA) is requiring that all Peoplesoft users receive a client upgrade. DHR's Office of Information Technology (OIT) will be working with each office to ensure that they receive the updated client.

For those users with zenned computers, no action is required on your part. Over the next couple of weeks you will receive an automatic install of the new client. On the day of your upgrade your old PeopleSoft icon will disappear and it will be replaced by a new one.

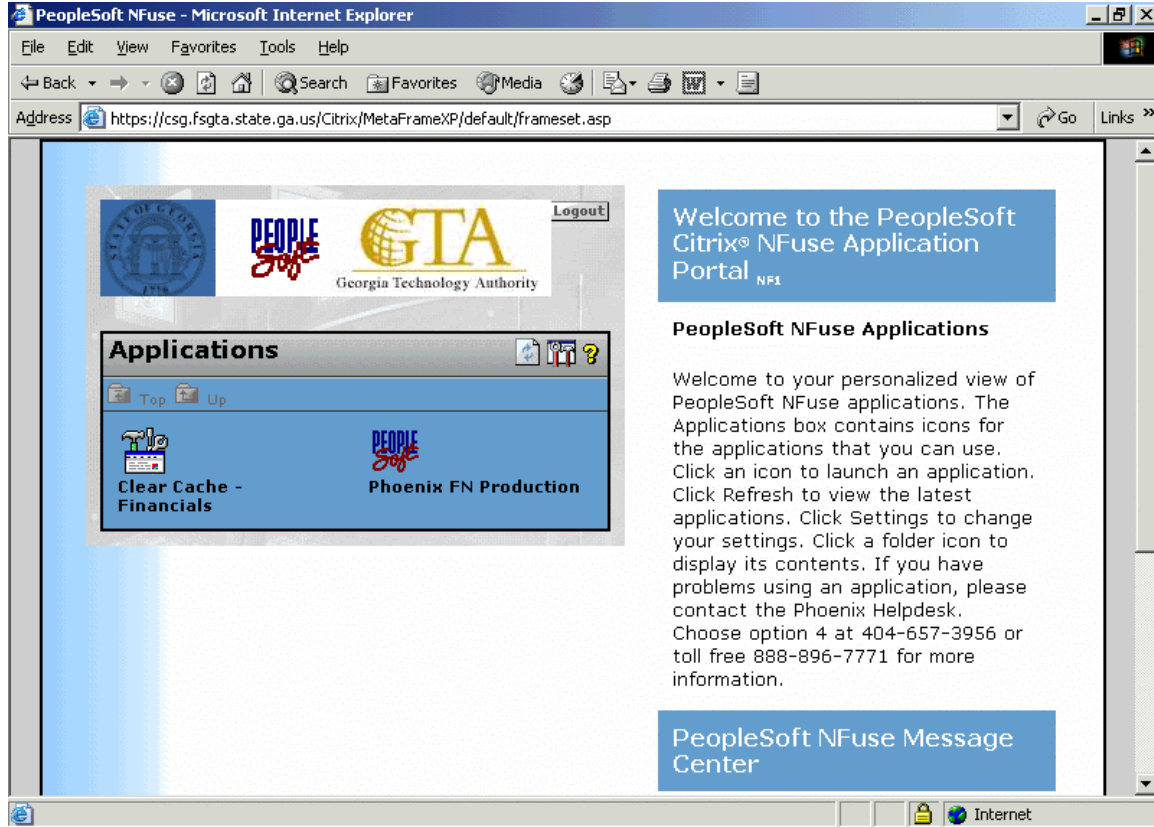


Users with computers that have not been zenned and use PeopleSoft will be receiving visits from your local OIT support staff. They will be installing the new client and you will see a new PeopleSoft icon. This new icon will take you to a web page that looks like this:

A screenshot of a Microsoft Internet Explorer browser window displaying the PeopleSoft NFuse Login page. The browser's address bar shows the URL: https://csg.fsgta.state.ga.us/Citrix/MetaFrameXP/default/login.asp?ClientDetection=On. The page has a blue header with the text 'Welcome to the PeopleSoft Citrix® NFuse Application Portal'. Below this, there is a 'Please log in' section with a login form. The form has two input fields: 'Username' and 'Password', each with a red dot to its left. A 'Log In' button is at the bottom right of the form. To the right of the login form, there is a 'PeopleSoft NFuse Message Center' section with text providing instructions on how to log in and contact support. The page also features logos for the State of Georgia, PeopleSoft, and the Georgia Technology Authority (GTA). The browser's status bar at the bottom shows 'Internet'.

Enter your user id with the _HR or _FN. Then type your password and click Log In.

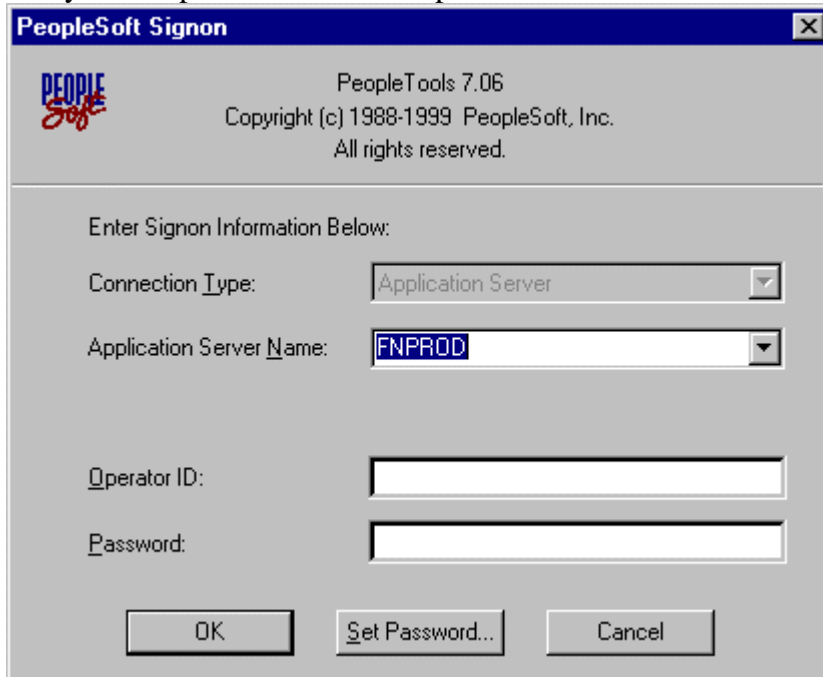
Double click on the Phoenix FN or HR Productions Icon.



Enter your user id with the _HR or _FN. Then type your password and click ok.

A screenshot of the 'Logon Information' dialog box from a Windows NT Server 4.0 Terminal Server Edition. The dialog box has a title bar with the text 'Logon Information'. Below the title bar is the Microsoft Windows NT Server 4.0 logo and the text 'Terminal Server Edition'. Below the logo is the copyright notice: '© 1981 - 1998 Microsoft Corp. All rights reserved. This product is protected by US and international copyright laws as appropriate.' The dialog box contains three input fields: 'User name:' with an empty text box, 'Password:' with an empty text box, and 'Domain:' with a dropdown menu showing 'DOAS_PHOENIX'. At the bottom of the dialog box are four buttons: 'OK', 'Cancel', 'Help', and 'Shut Down...'. The 'Shut Down...' button is disabled.

Use your PeopleSoft User id and password and click ok.



The PeopleSoft Signon dialog box has a title bar with the text "PeopleSoft Signon" and a close button. The main area contains the PeopleSoft logo on the left and the text "PeopleTools 7.06", "Copyright (c) 1988-1999 PeopleSoft, Inc.", and "All rights reserved." on the right. Below this is the instruction "Enter Signon Information Below:". There are four input fields: "Connection Type:" with a dropdown menu showing "Application Server", "Application Server Name:" with a dropdown menu showing "FNPROD", "Operator ID:" with a text box, and "Password:" with a text box. At the bottom are three buttons: "OK", "Set Password...", and "Cancel".

PeopleSoft Signon

PEOPLE
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PeopleTools 7.06
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Enter Signon Information Below:

Connection Type: Application Server

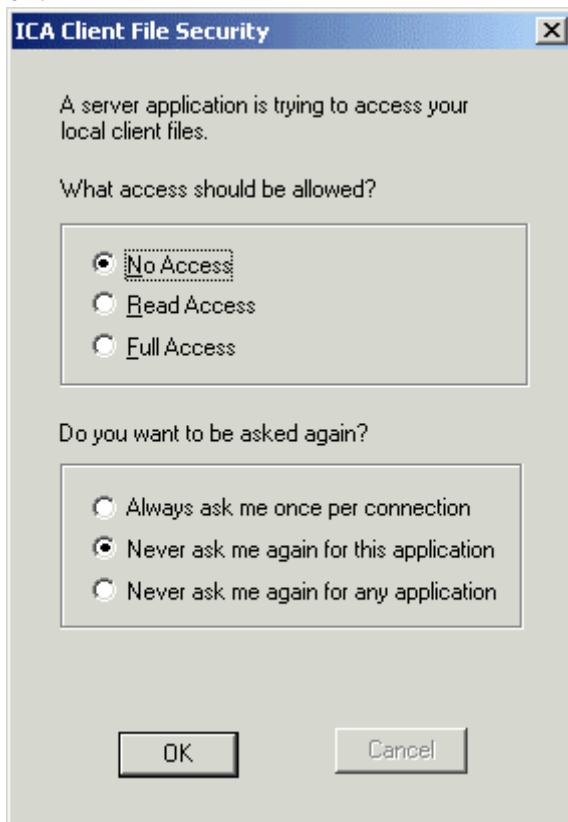
Application Server Name: FNPROD

Operator ID:

Password:

OK Set Password... Cancel

Make sure No Access and Never ask me again for this application is selected and click ok.



The ICA Client File Security dialog box has a title bar with the text "ICA Client File Security" and a close button. The main area contains the text "A server application is trying to access your local client files." followed by the question "What access should be allowed?". There are three radio button options: "No Access" (selected), "Read Access", and "Full Access". Below this is the question "Do you want to be asked again?". There are three radio button options: "Always ask me once per connection", "Never ask me again for this application" (selected), and "Never ask me again for any application". At the bottom are two buttons: "OK" and "Cancel".

ICA Client File Security

A server application is trying to access your local client files.

What access should be allowed?

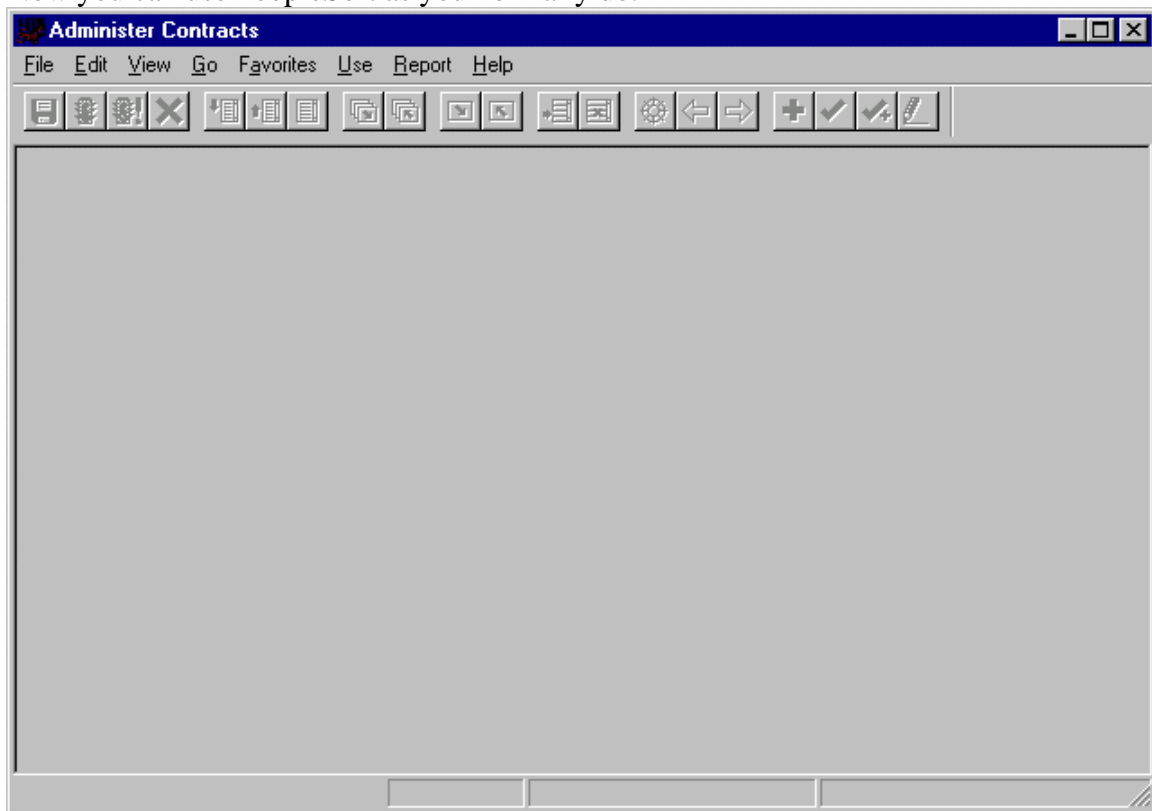
☒ No Access
☐ Read Access
☐ Full Access

Do you want to be asked again?

☐ Always ask me once per connection
☒ Never ask me again for this application
☐ Never ask me again for any application

OK Cancel

Now you can use PeopleSoft as you normally do.



If you experience any problems getting into PeopleSoft after you have been upgraded please feel free to call the DHR Helpdesk at 1-800-764-1017 for assistance.