

**TOP 10 CITATIONS**  
**Child Care Institution**  
**Between 10/1/2021 - 12/31/2021**

<b><u>TIMES CITED</u></b>	8	<b><u>REG TEXT</u></b>	The child, and the parent(s) or guardian(s), or child placing agency representative shall be involved in the development of the service and room, board and watchful oversight plans, and its periodic updates as described below.
<b><u>% of all written</u></b>	13.11%		
<b><u>TAG# / REG #</u></b>	1010		
<b><u>TITLE</u></b>	Assessment and Planning.		
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<b><u>TIMES CITED</u></b>	7	<b><u>REG TEXT</u></b>	A service and room, board and watchful oversight plan shall be developed by the child's Human Services Professional in concert with the child's primary Child Care Worker, meaning the worker who has responsibility for supervision of the child in the living unit where the child resides. The plan shall contain the following data:
<b><u>% of all written</u></b>	11.48%		1. The results of the assessment and identified needs;
<b><u>TAG# / REG #</u></b>	1003		2. Statements of time-limited goals and objectives for the child and family and methods of achieving them and evaluating them;
<b><u>TITLE</u></b>	Assessment and Planning.		3. Statements of activities to be followed by the child and staff members in pursuit of the stated goals and objectives;
			4. Statements of any special care and services that will be arranged for or provided directly;
			5. Statements of goals and preliminary plans for discharge;
			6. Statements about the types of discipline that should be employed when necessary; and
			7. Statements about any restrictions of communications or visitations with any persons; such statements shall clearly show that the health, safety, and welfare of the child would be adversely affected by such communications or visits.
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<b><u>TIMES CITED</u></b>	7	<b><u>REG TEXT</u></b>	[Written personnel records] records shall include the following: ...
<b><u>% of all written</u></b>	11.48%		6. Documentation from a licensed physician or other licensed healthcare professional of a health screening examination within thirty (30) days of hiring sufficient in scope to identify conditions that may place the children at risk of infection, injury or improper care. ...
<b><u>TAG# / REG #</u></b>	0835		
<b><u>TITLE</u></b>	Recordkeeping. Personnel Records.		

<b><u>TIMES CITED</u></b>	6	<b><u>REG TEXT</u></b>	[Medication use and management] policies and procedures shall include the following:
<b><u>% of all written</u></b>	9.84%		5. An institution shall maintain a record of all medications administered by staff to include: name of child taking medication; name of prescribing physician and date of prescription (if the medication is prescription or psychotropic); required dosage; date and time taken, refused, or missed; dosage taken; and name and signature of staff member responsible for administering the medication.
<b><u>TAG# / REG #</u></b>	1224		
<b><u>TITLE</u></b>	Health Services.		
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<b><u>TIMES CITED</u></b>	6	<b><u>REG TEXT</u></b>	Required Immunization. All children shall have current immunizations as outlined in Rules and Regulations of the Department of Public Health, Immunization of School Children, Chapter 511-2-2.
<b><u>% of all written</u></b>	9.84%		
<b><u>TAG# / REG #</u></b>	1210		
<b><u>TITLE</u></b>	Health Services.		
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<b><u>TIMES CITED</u></b>	6	<b><u>REG TEXT</u></b>	An institution shall complete a full written assessment of each child admitted for care and of each child's family within thirty days of admission and develop an individual written service plan for each child based on the assessments within thirty days of admission. If an assessment is not completed within thirty days, the reasons for the delay shall be documented in the child's case record and such documentation shall include statements indicating when the assessment is expected to be completed.
<b><u>% of all written</u></b>	9.84%		
<b><u>TAG# / REG #</u></b>	1000		
<b><u>TITLE</u></b>	Assessment and Planning.		

**TIMES CITED** 6  
**% of all written** 9.84%  
**TAG# / REG #** 0861  
**TITLE** Reporting.

**REG TEXT** Reporting. Detailed written summary reports shall be made to the Department of Human Services, Residential Child Care Licensing Unit electronically or by fax on the required incident intake information form (IIIF) within 24 hours of a serious occurrence involving children in care, including but not limited to:

- (a) Accidents or injuries requiring medical treatment and/or hospitalization;
- (b) Death;
- (c) Suicide attempts;
- (d) Closure of the living unit due to disaster or emergency situations such as fires or severe weather;
- (e) Emergency safety interventions resulting in any injury;
- (f) Any incident which results in any federal, state or private legal action by or against the institution which affects any child or the conduct of the institution. However, legal action involving the juvenile justice system is not required to be reported.
- (g) Any illness of children or illness of a facility staff having personal contact with children in care known to have resulted from an identified pandemic or infectious disease outbreak.

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**TIMES CITED** 5  
**% of all written** 8.2%  
**TAG# / REG #** 0801  
**TITLE** Administration and Organization.

**REG TEXT** Program Description and Implementation. In accordance with these rules and regulations, a licensed child caring institution shall develop, implement and comply with written policies and procedures that describe the range of services including room, board and watchful oversight and the manner in which such services will be provided by the facility. Such policies and procedures shall describe how identified services will be provided, the specific emergency safety intervention plan, including the emergency safety interventions, that will be used, and how such services will be assessed and evaluated. A program description must show what services are provided directly by the facility and how it will coordinate its services with those provided by any Medicaid rehabilitation option provider or other available community or contract resources.

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**TIMES CITED** 5  
**% of all written** 8.2%  
**TAG# / REG #** 1829  
**TITLE** Physical Plant and Safety.

**REG TEXT** (9) The institution shall be kept clean and free of hazards to health and safety and of debris and pests.

**TIMES CITED** 5  
**% of all written** 8.2%  
**TAG# / REG #** 1001  
**TITLE** Assessment and  
Planning.

**REG TEXT** The facility ' s admission evaluation shall be coordinated by the child's designated Human Services Professional. The facility shall assess the needs of the child in the areas of health care, room, board and watchful oversight, education, family relationships, personal, social and vocational development, and any behavioral issues that require monitoring.  
1. This assessment is intended to expand upon the initial intake evaluation required by Rule .09(2)(a)1;  
2. The institution shall obtain the child's school records from the last school attended in order to complete the education needs component of the assessment.

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