

MEMO FROM GRTA (Georgia Regional Transportation Authority)

Greetings Everyone:

Please note: Before you place an order for a **new first time Xpress Bus Pass**, please check the Xpress web site at www.xpressga.com or call the Xpress Customer Service number at **404-463-4782** to verify which card should be purchased for which route. To avoid purchasing the wrong card this must be done before you place the order. As you can see from the copy of the web site message (below) **there are currently 6 routes using Xpress buses, but require CCT or GCT cards**. Xpress cards will never be accepted on these busses even though they look like Xpress buses.

“PLEASE NOTE!

Xpress passes **ARE NOT VALID** on routes **410, 412, 470, 475, 480 and 481**. Please contact the county operator to obtain passes for these routes.”

Xpress cards are non-refundable and non-exchangeable.

[Cobb Community Transit](http://www.cobbdot.org/cct.htm)

<http://www.cobbdot.org/cct.htm>

[Gwinnett County Transit](http://www.gwinnettcountry.com)

<http://www.gwinnettcountry.com>, click on Departments (near the top middle), then click on Transportation (on the left, towards the bottom)

Thank you,
Gail Anderson
GRTA



Georgia Regional Transportation Authority

PAYROLL DEDUCTION AUTHORIZATION
for
GRTA XPRESS BUS PASS

Revised 09-21-2010

I authorize the Department of Human Resources to make payroll deductions from my salary for the pay period ending on the 15th of each month for the purchase of discounted GRTA Xpress Bus Passes. I understand that as long as this authorization remains in effect I will receive, monthly, a GRTA Xpress Bus Pass on or after the 25th day of the month for use in the subsequent month.

Until such time as the prices of the passes are changed by GRTA, the amount to be deducted is \$_____ (See prices below). If the prices change, I understand that I will be responsible for the difference between the amount deducted and the price of the card. Also, if the prices change, I must complete an updated "Payroll Deduction Authorization for GRTA Xpress Bus Pass."

I further understand that I am responsible for notifying the DHR Office of Financial Services Payroll Department in writing of changes to this authorization, and those changes must be received by that Office no later than the 7th of the month for which you wish the change/addition/cancellation to occur. Please note that if you miss the payroll deadline a card will be payroll deducted and issued to you, and no refunds or returns are allowed by the Georgia Regional Transportation Authority (GRTA). These forms can be faxed to 404-657-9713.

Prices:

Table with 3 columns: Pass Type, Duration, Price. Rows include Xpress Bus Pass [Green Zone] (31 Day Pass) \$100.00, Xpress Bus Pass [Blue Zone] (31 Day Pass) \$125.00, Xpress Bus Pass [Green Zone] (10 Ride Pass) \$ 25.00, Xpress Bus Pass [Blue Zone] (10 Ride Pass) \$ 35.00

Check only one:

_____ I elect to have my Xpress Bus Pass deduction to be pre-taxed.

_____ I elect not to have my Xpress Bus Pass deduction to be pre-taxed.

Typed or Printed Name

Signature

Date

Employee ID Number

Check Locator Number (Payroll Only)