

**CERTIFICATION OF MINIMUM AND
SPECIAL QUALIFICATIONS VERIFICATION**

I have reviewed the *APPLICATION FOR EMPLOYMENT* of _____
[Name of Applicant/Employee]

and have determined that this applicant/employee meets the minimum qualifications for the job

and special qualifications (if applicable) for the position of _____,
[Job Title]

Code _____ for the _____.
[Job Code] *[DHS Organizational Unit]*

Name of Reviewer

Signature of Reviewer

Title

Date
