

**BOARD OF HUMAN SERVICES  
MEETING MINUTES**

**September 4, 2019  
2:44 p.m. – 3:15 p.m.  
Atlanta, GA**

**MEMBERS PRESENT**

Robertiena Fletcher, Chair  
Monica Walters, Secretary  
Jack Williams  
Lisa Hamilton  
Scott Johnson  
Wes Lewis  
Randall Smith

**MEMBERS ABSENT**

Frank Auman, Vice Chair  
David Barbee

Also present, Commissioner Robyn A. Crittenden.

Chair Robertiena Fletcher called the Board of Human Services' meeting to order at 2:44 p.m. on September 4, 2019.

**APPROVAL OF MINUTES**

A motion was presented by Randall Smith and seconded by Jack Williams that the minutes of the May 15, 2019 board meeting be approved. There being no further discussion, the motion unanimously passed.

**ACTION ITEMS**

1. A motion was presented by Monica Walters and seconded by Mr. Smith that the Proposed Budget Recommendations for Amended Fiscal Year 2020 and General Budget for Fiscal Year 2021 as presented to the Board on September 4, 2019 be approved. There being no further discussion, the motion unanimously passed.
2. A motion was presented by Scott Johnson and seconded by Mr. Williams that the minutes of the Board dated January 18, 2019, and February 13, 2019, be amended as presented to the Board on September 4, 2019. There being no further discussion, the motion unanimously passed.
3. A motion was presented by Mr. Smith and seconded by Mr. Williams that proposed Rules 290-2-30-.02, 290-2-30-.03, 290-2-30-.05, 290-2-30-.06 and 290-2-30-.07

of the Rules of the Georgia Department of Human Services related to the Child Protective Services Information System, as presented to the Board on September 4, 2019, be approved for initial release for public comment for the period of September 9, 2019, through October 8, 2019. There being no further discussion, the motion unanimously passed.

4. A motion was presented by Mr. Williams and seconded by Lisa Hamilton that proposed Rules 290-1-11-.01 and 290-1-11-.02 of the Rules of the Georgia Department of Human Services related to Administration, as presented to the Board on September 4, 2019, be approved for initial release for public comment for the period of September 9, 2019, through October 8, 2019. There being no further discussion, the motion unanimously passed.
5. A motion was presented by Mr. Johnson and seconded by Ms. Hamilton that the resolution of the Board of Human Services with respect to the approval of the acquisition of an easement in Peach County, Georgia, as presented to the board on September 4, 2019, be approved. There being no further discussion, the motion unanimously passed.
6. A motion was presented by Mr. Smith and seconded by Ms. Hamilton that the resolution of the Board of Human Services with respect to the acquisition of a sanitary sewer easement in Cherokee County, Georgia, as presented to the board on September 4, 2019, be approved. There being no further discussion, the motion unanimously passed.
7. A motion was presented by Ms. Hamilton and seconded by Mr. Johnson that the resolution of the Board of Human Services with respect to the acquisition of an access easement in Cherokee County, Georgia, as presented to the board on September 4, 2019, be approved. There being no further discussion, the motion unanimously passed.

## **COMMISSIONER'S REPORT**

Commissioner Crittenden began the Commissioner's Report by bringing attention and congratulating the office of Human Resources on being presented an award for their innovated recruitment with HR Pass.

The Commissioner spoke on the new eCAT system and briefly explained how DHS now handles contracts electronically rather than using paper for all our contracts.

The Commissioner then recognized a few new Senior Leadership members: Tahni Segars, Brooklyn Ealey, Dr. Priyanka Patel, Tanisha Lankford, LaJoyce Perry-Trotter, Rashard Jackson, Brian Hay, and Chris Hempfling.

Commissioner announced that Chief of Staff, Gerlda Hines, was absent from today's Board Meeting because she was attending a Cobb Leadership Event where she is a part of the new class. She encouraged everyone to congratulate Gerlda and spoke about what an honor it is to be named a member of the new class.

Commissioner thanked all the leadership team, John Gee, Tom Rawlings, Clifford O'Conner, and Tonya Kilpatrick for all their hard work on the budget and the DHS Strategic Plan.

Commissioner then gave an updated report about Hurricane Dorian, where She revealed that 166 will now be open for emergency vehicles.

Commissioner announced the November Board meeting will be a two-day meeting. The first day, November 12<sup>th</sup>, will be a training day for the Board, with the actual Board meeting taking place on November 13<sup>th</sup> in Warm Springs.

Commissioner concluded her comments by announcing that she we will be giving out the Spotlight Awards at the end of the Board Meeting.

### **CLOSING COMMENTS**

Commissioner wanted to remind leadership of the importance of their roles as servants to DHS's communities and employees.

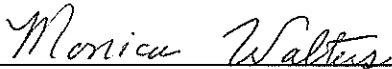
Chair Fletcher concluded the meeting by thanking the Commissioner and the DHS staff for all that they do, and for their hard work in working on the budget request.

There being no further business, the meeting was adjourned at 3:15 p.m.

### **THE NEXT MEETING**

The next meeting of the Board of Human Services is scheduled for Wednesday, November 13, 2019 at 6135 Roosevelt Highway, Warm Springs, Georgia 31830.

Respectfully submitted,

  
\_\_\_\_\_  
**Monica Walters, Secretary**

**APPROVED:**

  
\_\_\_\_\_  
**Robertiena Fletcher, Chair**