

**BOARD OF HUMAN SERVICES
MEETING MINUTES**

**December 9, 2015
1:00 p.m.
Atlanta, Georgia**

MEMBERS PRESENT

Robertiena Fletcher, Chair
Frank Auman, Vice Chair
Monica Walters, Secretary
Judy Brownell
Scott Johnson
Randy Smith

MEMBERS ABSENT

Lisa Alexander
Jack Williams

Also present, Commissioner Robyn A. Crittenden.

Chair Robertiena Fletcher called the Board of Human Services' meeting to order at 2:58 p.m. on December 9, 2015.

APPROVAL OF MINUTES

A motion was presented and seconded that the minutes of the October 21, 2015, Board meeting be approved. There being no further discussion, the motion unanimously passed.

ACTION ITEMS

1. The Chair asked the Board for a motion that the Proposed Rule Amendments to Rules and Regulations 290-7-1-.04 and 290-7-1-.05 related to Recovery and Administration of Child Support be approved for final adoption. There being no further discussion, the motion was presented and seconded, the vote was taken, and the motion unanimously passed.
2. The Chair asked the Board to take under consideration the proposed amendments to the By-Laws of the Board of Human Services. Amendments to the By-laws will be revisited at the February 17, 2016, Board meeting.

COMMISSIONER'S REPORT

The Department of Human Services (DHS) has been selected and assigned by the Governor's Office to assume project management of the Integrated Eligibility System project. This project will be transferred from Department of Community Health (DCH) to DHS. In order to move forward with this project, DHS will establish and facilitate the management structure for the project.

It is anticipated that the May 2016 Board meeting will be held in Macon, Georgia at the Macon Training Center.

DHS will continue to work on several internal processes and will be implementing a new On-Boarding process next month. The new process will streamline the procedures for bringing staff on board. Additionally, the North Highland firm was retained to review DHS' financial services and budget areas to assist in creating more effective and efficient processes to serve the needs of DHS.

DHS has a robust leadership training program for employees. Recently, the Senior Leadership Staff began studying the book, *Lincoln on Leadership*. As an additional step in gaining insight from the book, staff members were encouraged to lead by engaging with their reporting staff and visiting field offices.

Significant work continues in the Division of Child Support Services (DCSS) led by Director Tangular Gray. In July 2015, DCSS committed 1) to facilitate the addition of ten (10) Parental Accountability Courts (PAC) for fiscal year 2017 and 2) to seek funding for these Courts through the legislature. These ten (10) PACs have been created due to great efforts from Ms. Gray, the DCSS team, and Judges Amero and Claudell who have been extremely supportive. The Board was invited to attend the upcoming PAC graduation on December 18, 2015, in Fulton County.

Recognition was given to the Division of Aging Services (DAS), specifically, Amanda James and Kim Grier for their work to collect gifts for our wards. Additional recognition was given to DHS staff who participated in the Commissioner's Annual Cookie Party, which collected gifts for DHS' foster care youth.

Finally, all present were reminded to keep an eye on DHS' social media pages for pictures, greetings from staff, and a special message from Commissioner Crittenden and Division of Family and Children Services' Director Bobby Cagle in the upcoming days.

This concluded the Commissioner's report.

There being no further business, the meeting was adjourned at 3:14 p.m.

THE NEXT MEETING

The next meeting of the Board of Human Services is scheduled for Wednesday, February 17, 2016, at 2 Peachtree Street, Atlanta, Georgia.

Respectfully submitted,

Monica Walters, Secretary

APPROVED:

Robertiena Fletcher, Chair