

Georgia Department of Human Services



## Reference Form

### About

The Georgia Department of Human Services Youth Empowerment Series (DHS YES) is an outreach program which seeks to develop a generation of young people who are engaged in the needs of their communities and equipped to educate and recruit others to help DHS build Stronger Families for a Stronger Georgia. For more information about YES, please visit [dhs.georgia.gov/youth-empowerment-series-yes](https://dhs.georgia.gov/youth-empowerment-series-yes)

Each YES applicant is required to submit two reference forms in order to be considered for participation in the program. Please complete and submit this form on behalf of the student applicant.

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### Name of Student Applicant

Name of Reference

Phone Number

E-mail

Position/Title

Company

Address

Signature

Date

Length of time you have known the applicant:

Capacity in which you have known the applicant:

Please rate the applicant in each of the attributes below:

	1 Below Average	2 Average	3 Above Average	4 Outstanding	Not Observed
<b>Dependability</b> Follows through on commitments					
<b>Co-operativeness</b> Able to work well with peers and adults					
<b>Potential</b> Demonstrates potential to succeed personally and professionally when motivated					
<b>Open-Mindedness</b> Gives thoughtful consideration to feedback and differing opinions					
<b>Respectful</b> Expresses respect towards those who he/she interacts with					

What are your first thoughts when you think of the applicant?

What are his/her strengths?

**Additional comments**

**Thank you for completing the DHS YES Reference Form.**

Please submit the completed reference form using one of the methods below by **September 11, 2017**. *Note:* Mailed forms must be postmarked by the application deadline.

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