



**Georgia Department of Human Services**  
Aging Services | Child Support Services | Family & Children Services

## **. PUZZLED BY POLICY?**



## **POLICY DEVELOPMENT TRAINING**

Policies and Procedures play a strategic role within an organization in which employees make decisions. Through a well-conceived and written policy and procedure system, an organization's vision becomes a part of the operations. These operations are the day-to-day planning and decision making which guide the services that are provided.

This course will help owners/managers develop and write policies and procedures that demonstrate compliance with the rules and regulations governing Residential Child Care Facilities. An agency registering for this program must have already secured a physical location, if opening a residential program or have incorporated as a nonprofit with the State of Georgia, if opening a Child Placing Agency.

### **2016 TRAINING DATES:**

**April 28, 2016- Dept. of Human Services, Two Peachtree Street, 7-440CA Atlanta, Georgia 30303**  
<http://www.eventbrite.com/o/office-of-inspector-general-residential-child-care-licensing-8237331497>

**June 16, 2016-Macon Training Center-Atlanta Room, Macon, Georgia 31210**  
<http://www.eventbrite.com/e/policy-development-training-for-residential-child-care-facilities-tickets-24020982405>

**November 17, 2016-Muscogee County DFCS Office-Conference Room A, Columbus, Georgia 31904**  
<http://www.eventbrite.com/e/policy-development-training-for-residential-child-care-facilities-tickets-24258498823>