



# Employee LifeWork Solution Program

We value our employees and recognize that challenges can arise when you're managing a career and the other responsibilities in your life. That is why we provide you with access to Employee LifeWork Solution Program. When you need support dealing with a big issue or just need assistance with day-to-day responsibilities, the Employee LifeWork Solution Program can help. You, your dependents and your household members can get confidential, professional assistance and advice on life, family, health and career. Assistance is available from certified or licensed professionals in a variety of areas.

## Family Caregiving Services

Referrals and information are available on a variety of family matters, including:

## Child care and parenting:

- Prenatal care
- Daycare
- Special needs services
- Summer camps
- Preparing students for college

## Elder care:

- Assisted living
- In-home care
- Transportation services
- Adult daycare

## Emotional Wellness

Counseling services are available for issues affecting you, your dependents and your household members. Speak with a professional counselor by phone, and Employee LifeWork Solution Program will provide a referral to see a local counselor at no cost for issues that include:

- Aging
- Anxiety and stress
- Depression
- Grief
- Parenting
- Drug or alcohol abuse
- Transition and change
- Workplace
- Relationships – individual, marital, and family

## Convenience Services

Employee LifeWork Solution Program include complimentary convenience services to help you make the most of your money and free time. Call to request referrals for a range of services, such as:

### Home

- Repairs
- Moving and relocation services
- Cleaning services

### Travel

- Car and hotel reservations
- Sightseeing tours

### Entertainment

- Destination guides
- Event tickets
- Dining

### Personal

- Personal shopping
- Gift recommendations
- Public transportation information

## Legal Services

A free 30-minute phone or in-person consultation is available to help answer basic legal questions and simplify the process of obtaining legal help. Some common legal concerns you can get help with include:

- Adoption
- Bankruptcy
- Child custody
- Criminal issues
- Divorce
- Estate planning
- Immigration
- Real estate
- Tenant's rights

After the initial 30-minute consultation (per issue), you can choose to use an attorney from Employee LifeWork Solution Program for further services and receive a 25% discount.

*Employment, product liability, severance/change in control agreements and conflict of interest issues are not covered.*

## Financial Services

If you are facing financial challenges or just need advice about a specific issue such as tax preparation, call Employee LifeWork Solution Program for a 30-minute consultation by phone with a licensed or credentialed financial advisor. It's free of charge (one call per issue). You can get help with:

- Bankruptcy alternatives
- Budgeting and cash flow
- Credit issues
- Education funding
- Income taxes
- Mortgages
- Retirement planning

After your first 30-minute consultation, you can be referred to a financial advisor if you require additional services. Any additional services will be at your cost.

Call toll-free: 1-800-293-0851  
24 hours a day, 7 days a week

Or visit: [www.aphelpink.com](http://www.aphelpink.com)  
To access the site, use Company Code: Georgia



\*All EAP Counselors are Master's prepared mental health professionals, certified or licensed by the appropriate state agency. Discussions between you and the EAP Counselor are confidential and can not be released without your written consent, except by court order, imminent threat of harm to self or others, or in situations where a vulnerable person is being victimized (Child/elder abuse or neglect).