



OFFICE OF INSPECTOR GENERAL
RESIDENTIAL CHILD CARE
TOP 10 RULES CITATIONS
OCTOBER 1, 2012 - DECEMBER 31, 2012
RULES AND REGULATIONS FOR CHILD PLACING AGENCIES
CHAPTER 290-9-2

TITLE AND RULE #	TAG #	RULE	TIMES CITED
Foster Care Services. Minimum Requirements. 290-9-2-.07(5)(a)9.(ii)	826	[The foster home study report shall] include at least the following: ... 9. Home and community: ... (i) Physical standards of the home, including: (I) Space and sleeping arrangements, such that (II) Only bedrooms are used as sleeping space for children, ... (III) A maximum of two (2) children sleep in a double or larger bed, and only if they are of the same sex and under 5 years of age, (IV) No child over one (1) year of age sleeps in a room with an adult, (V) Children over three (3) years of age of different sexes do not share a bedroom, and (VI) Children sleep in a bedroom with adequate space for clothing and personal possessions, ... (VII) The home is maintained in a condition to ensure the health and safety of children, (VIII) Hazardous items are not accessible to children, (IX) A statement as to whether or not there are firearms kept in the home and if so, all firearms owned and in the home are locked away from children, (X) A statement as to whether or not there is a swimming pool on the premises, and if a swimming pool is present at the home, it is fenced with a locked gate to prevent unsupervised access and it meets all applicable community ordinances, (XI) Each level of the home is equipped with a functional smoke alarm, (XII) Water supply and sewage disposal systems which, if other than public systems, have been approved by appropriate authorities, (XIII) Domestic pets owned or residing with the family have been inoculated against rabies as required by law, and (IVX) Gas heaters are vented to avoid fire and health hazards, with any un-vented, fuel-fired heaters equipped with oxygen depletion safety shut-off systems.	7
Foster Care Svcs. Beh Mgt and Emerg Safety. 290-9-2-.07(8)(b)	869	Foster parents shall supervise the foster children placed in their homes and utilize appropriate behavior management techniques to assist the foster children in meeting service plan goals.	7
Agency Policies and Procedures for Services. 290-9-2-.05(7)	525	Agency practices shall conform to the written policies.	6
Foster Care Services. Minimum Requirements. 290-9-2-.07(5)(a)3.	819	[The foster home study report shall] include at least the following: ... 3. A description of family members, including: (i) Date and place of birth; (ii) Physical description; (iii) Family background and history; (iv) Current relationships with immediate and extended family members;	6
Foster Care Services. Minimum Requirements. 290-9-2-.07(5)(a)6.	822	[The foster home study report shall] include at least the following: ... 6. Physical and mental health: (i) Health history and condition of family members; (ii) Documentation of a physical examination of the foster parent applicants completed by a licensed physician, physician's assistant, or a registered nurse with advanced training working under the direction of a physician, or the public health department, within 12 months prior to the completion of the home study;	5
Foster Care Services. During Placement. 290-9-2-.07(7)(a)2.	847	The involvement of the child, foster parent, Agency representative and, when appropriate the legal custody holder, shall be documented in the case plan.	5
Agency Personnel. 290-9-2-.04(14)(g)	468	There shall be a personnel file on each employee which shall include: ... (g) Annual performance evaluation reports and any records of discipline involving the inappropriate use of behavior management techniques or emergency safety interventions signed and dated by both the employee or contracted individual and the supervisor; ...	4
Foster Care Services. Minimum Requirements. 290-9-2-.07(5)(a)9.(iii)	827	[The foster home study report shall] include at least the following: ... 9. Home and community: ... (iii) Assessment of community resources, including accessibility of schools, churches, recreation, medical facilities and mental health facilities; ...	4
Foster Care Svcs. Maintenance of Records. 290-9-2-.07(9)(d)4.	962	The [foster care] record for each child shall include: ... 4. Legal documents including verified birth record, court status, agreements, consents, etc.; ...	4
Agency Records and Reports. 290-9-2-.08(6)	1005	Reporting. Detailed written summary reports shall be made to the Department of Human Resources, Office of Regulatory Services, Residential Child Care Unit via email or fax on the required incident intake information form (IIF) within 24 hours.	4