



OFFICE OF INSPECTOR GENERAL  
 RESIDENTIAL CHILD CARE  
**TOP 10 RULES CITATIONS**  
**JULY 1, 2012 - SEPTEMBER 30, 2012**  
 RULES AND REGULATIONS FOR CHILD PLACING AGENCIES  
 CHAPTER 290-9-2

TITLE AND RULE #	TAG #	RULE	TIMES CITED
Agency Policies and Procedures for Services. <b>290-9-2-.05(7)</b>	525	Agency practices shall conform to the written policies.	7
Agency Records and Reports. <b>290-9-2-.08(6)</b>	1005	Reporting. Detailed written summary reports shall be made to the Department of Human Resources, Office of Regulatory Services, Residential Child Care Unit via email or fax on the required incident intake information form (IIIF) within 24 hours.	6
Inspections and Access by Department Staff. <b>290-9-2-.11(1)(d)</b>	1310	Failure to Allow Access. Failure to allow access of the department's representative to the agency, its staff, or the children receiving care at the agency or the books, records, papers, or other information related to initial or continued licensing, or failure to cooperate with a departmental inspection or investigation shall constitute good cause for the denial, restriction, revocation or suspension of a license, or other penalty as provided by law.	4
Agency Records and Reports. <b>290-9-2-.08(6)(a-f)</b>	1006	This [Detailed written summary] report shall be made regarding serious occurrences involving children in care, including but not limited to: (a) Accidents or injuries requiring medical treatment and/or hospitalization; (b) Death; (c) Suicide attempts;	4
Foster Care Services. During Placement. <b>290-9-2-.07(7)(h)</b>	861	Documentation of supervision of the placement by the agency shall include: 1. Adjustment of the child to the foster family and vice versa; ... 2. Progress made on treatment plan goals; ... 3. Any new problems that have arisen and the actions taken toward a solution of those problems; ... 4. Contacts and issues with other resources serving the child; ... 5. Agency updates reassessing the appropriateness of the foster care placement whenever a significant change occurs in the home, to ensure that care continues to be delivered in a safe and healthy environment in accordance with these rules and regulations and agency policies and procedures. ... 6. Documentation that the foster parent(s) have received the required clock hours of training annually following the initial foster placement, with the training being relevant to the type(s) of children placed in the foster home.	4
Foster Care Svcs. Beh Mgt and Emerg Safety. <b>290-9-2-.07(8)(b)</b>	869	Foster parents shall supervise the foster children placed in their homes and utilize appropriate behavior management techniques to assist the foster children in meeting service plan goals.	4
Foster Care Services. During Placement. <b>290-9-2-.07(7)(b)3</b>	850	The case plan shall include, but not be limited to: 3. Statements of any special care and services that will be arranged for or provided directly; ...	3
Foster Care Services. Prior to Placement. <b>290-9-2-.07(6)(d)</b>	841	The Agency shall discuss the prospective foster placement with the foster family and shall prepare the foster family for the placement of a particular child by anticipating the adjustments and problems that may arise during placement and any specialized services to be provided. This discussion shall be documented in the case record.	3

Foster Care Services. During Placement. <b>290-9-2-.07(7)(b)1.</b>	848	The case plan shall include, but not be limited to: 1. Reason for present foster care placement; ...	3
Foster Care Services. During Placement. <b>290-9-2-.07(7)(d)1.</b>	854	The Agency shall provide for a complete health and dental program for each child including: 1. A physical examination of the child shall be provided within 72 hours (excluding weekends and holidays) of placement. If the child is being moved from a previous placement by a licensed agency or state agency, results from an examination completed within one year prior to the new placement shall be accepted for this requirement as long as there appears to be no obvious change in health status; ...	3
Foster Care Services. During Placement. <b>290-9-2-.07(7)(d)3.</b>	856	The Agency shall provide for a complete health and dental program for each child including: ... 3. Correction/improvement of health and dental defects (including an annual physical examination and a semiannual dental examination); ...	3
Agency Personnel. <b>290-9-2-.04(14)(b)</b>	463	There shall be a personnel file on each employee which shall include: ... (b) A satisfactory criminal history background check completed in accordance with O.C.G.A. Secs. 49-5-60, et seq., and a ten-year employment history; ...	3